



Syllabus

SCHOOL OF BUSINESS AND MANAGEMENT **AC 559: Business Law for Accountants**

3 Credits
Effective: Spring 2016/2017

*Access to the Internet is required.
All written assignments must be in Microsoft-Word-compatible formats.
See the library's APA Style Guide tutorial for a list of resources that can help you use APA style.*

FACULTY

Faculty Name: FACULTY NAME

Contact Information: CONTACT INFORMATION

[INSTRUCTOR MAY INSERT PERSONAL MESSAGE IF DESIRED]

COURSE DESCRIPTION

This course is an accelerated review of the legal environment of business with emphasis on contracts, commercial transactions and agency. The course is designed to introduce and reinforce legal vernacular and legal term of art often found on the CPA examination.

COURSE RESOURCES

Required and recommended resources to complete coursework and assignments are available from the [Course Document Lookup](#).

CITYU LEARNING GOALS

This course supports the following City University learning goals:

- Strong communication and interpersonal skills

COURSE OUTCOMES

In this course, learners:

- Analyze the legal and regulatory environment in order to draw conclusions
- Think critically when evaluating and applying legal principles to “real world” situations
- Access legal challenges and recommended courses of action
- Compare, contrast, and discuss legal concepts
- Effectively apply legal terminology and concepts to support arguments
- Recommend and defend a course of action

CORE CONCEPTS, KNOWLEDGE, AND SKILLS

- Agency
- Arbitration, mediation, litigation
- Assignments/delegations/third party beneficiaries
- Capacity/unenforceable terms
- Classification of law
- Commerce clause
- Common law
- Contracts, offers, acceptance, consideration
- Corporations
- Court systems
- Cyber crime

- Deductive reasoning
- Intellectual property
- Internet law
- Limited liability companies
- Negligence/intentional torts
- Partnerships
- Performance
- Professional Limited Liability Companies
- Questions of law/fact
- Remedies
- Slander
- Sole Proprietorships

OVERVIEW OF COURSE GRADING

The grades earned for the course will be derived using City University of Seattle’s decimal grading system, based on the following:

<i>Overview of Required Assignments</i>	<i>% of Final Grade</i>
Legal Analyses	30%
Case Studies	20%
Quizzes/Examinations	30%
Instructor Determined Assignments	20%
TOTAL	100%

SPECIFICS OF COURSE ASSIGNMENTS

The instructor will provide grading rubrics that will provide more detail as to how this assignment will be graded.

Legal Analyses

The student will complete six legal analyses worth 5 points each. The analysis may be from any source directed by instructor including the Business Case Problems at the end of each chapter.

Description:

The process of legal analysis, i.e. the I-R-A-C format, is the analysis which all lawyers will doubtless feel comfortable with. It should be emphasized that this type of analysis is not limited solely to legal analysis. It can (and should) be applied in any situation in which a knowledgeable person attempts to apply that knowledge to a specific life experience. The following description of the I-R-A-C process may be helpful:

In the I-R-A-C process the student is required to do the following:

A. Issue: Identify the question which best addresses the problem posed by the facts presented.

B. Rule: Identify and state the legal rule(s) verbatim (word-for-word) from the text which apply in the situation or fact pattern given.

C. Application: Apply the legal rule(s) identified to the given fact pattern.

D. Conclusion Make a conclusion based upon the analysis.

<i>Components</i>	<i>% of Grade</i>
Identification of Issue	20%
Identification of Appropriate Rule	20%
Application of Rules to Facts	40%
Conclusion	10%
Writing Mechanics	10%
TOTAL	100%

Case Studies

Students' will complete 2 case studies worth 15 points each. The case studies may be from any source directed by instructor including the cases found in the body of each chapter.

The Case Studies will showcase a student's ability to express themselves clearly and concisely. Students will exercise critical thinking skills when writing their papers. The case studies call on students to discuss the value of collaborative and consensus when making business decisions. In each of the Case Studies, the student(s) should not consider themselves a judge or an advocate but rather a counselor trying to help their client avoid getting into a dispute.

In each of the case studies, students will

1. Identify the client
2. Identify the client's problem
3. Develop four different courses of action
4. Evaluate each of the four alternatives.

<i>Components</i>	<i>% of Grade</i>
Identification of parties and issues	40%
Identification of preventative alternatives	20%
Quality of preventative alternatives	30%
Writing Mechanics	10%
TOTAL	100%

Quizzes/Examinations

The instructor will determine the time allotted for exams and the grading criteria for the examinations. The student should be prepared to answer multiple choice questions, essays, analytical problems using the I-R-A-C format, and matching-type questions.

When writing the exams, the student should provide clear, well-labeled answers. Partial credit may be earned based on the work and methodologies demonstrated.

The instructor will provide additional information about exams as necessary. The rubric below will apply

to essay questions on quizzes and exams.

<i>Components</i>	<i>% of Grade</i>
Identification of Issue	20%
Identification of Appropriate Rule	20%
Application of Rules to Facts	40%
Conclusion	10%
Writing Mechanics	10%
TOTAL	100%

Instructor Determined Assignments

Whether in class, online, or in a mixed mode setting, students will be graded on their participation in classroom discussions; their ability to present, explain, or defend alternative viewpoints; and the degree to which they have mastered the concepts and principles inherent in the study of law. Written work will be assessed not only on relevance to the subject presented, but also on adherence to good written form and professional presentation.

<i>Components</i>	<i>% of Grade</i>
Contribution Quality	70%
Contribution Quantity	30%
TOTAL	100%

COURSE POLICIES

Late Assignments

LATE ASSIGNMENT

Participation

PARTICIPATION

Professional Writing

Assignments require error-free writing that uses standard English conventions and logical flow of organization to address topics clearly, completely, and concisely. CityU requires the use of APA style.

UNIVERSITY POLICIES

You are responsible for understanding and adhering to all of City University of Seattle's academic policies. The most current versions of these policies can be found in the [University Catalog](#) that is linked from the CityU Web site.

Title IX Statement

City University of Seattle and its faculty are committed to supporting our students and seeking an environment that is free of bias, discrimination, and harassment. If you have encountered any form of sexual misconduct (e.g. sexual assault, sexual harassment, stalking, domestic or dating violence), we encourage you to report this to the University. If you speak with a faculty member about an incident of

misconduct, that faculty member must notify CityU's Title IX coordinator and share the basic fact of your experience. The Title IX coordinator will then be available to assist you in understanding all of your options and in connecting you with all possible resources on and off campus.

To view CityU's sexual misconduct policy and for resources, please visit the [Campus Safety and Title IX Page](#) in the my.cityu.edu portal.

Scholastic Honesty

Scholastic honesty in students requires the pursuit of scholarly activity that is free from fraud, deception and unauthorized collaboration with other individuals. You are responsible for understanding CityU's policy on scholastic honesty and adhering to its standards in meeting all course requirements. A complete copy of this policy can be found in the [University Catalog](#) in the section titled *Scholastic Honesty* under *Student Rights & Responsibilities*.

Attendance

Students taking courses in any format at the University are expected to be diligent in their studies and to attend class regularly.

Regular class attendance is important in achieving learning outcomes in the course and may be a valid consideration in determining the final grade. For classes where a physical presence is required, a student has attended if s/he is present at any time during the class session. For online classes, a student has attended if s/he has posted or submitted an assignment. A complete copy of this policy can be found in the [University Catalog](#) in the section titled *Attendance Policy for Mixed Mode, Online and Correspondence Courses*.

SUPPORT SERVICES

Disability Services Accommodations Statement

Students with a documented disability who wish to request academic accommodations are encouraged to contact Disability Support Services to discuss accommodation requests and eligibility requirements. Please contact Disability Support Services at disability@cityu.edu or 206.239.4752 or visit the [Disability Support Services](#) page in the my.cityu.edu portal. Confidentiality will be observed in all inquiries. Once approved, information about academic accommodations will be shared with course instructors.

Library Services

CityU librarians are available to help you find the resources and information you need to succeed in this course. Contact a CityU librarian through the [Ask a Librarian](#) service, or access [library resources and services online](#), 24 hours a day, seven days a week.

Smarthinking

As a CityU student, you have access to 10 free hours of online tutoring offered through Smarthinking, including writing support, from certified tutors 24 hours a day, seven days a week. Contact CityU's Student Support Center at help@cityu.edu to request your user name and password.